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## **ONLINE FILING AND PAYMENT OF PROVINCIAL SALES TAX (PST)**



**July 2009**

### **Did You Know?**

You can file and pay your provincial sales tax (PST) online through participating financial institutions.

### **How Do I Enrol?**

If you are registered as a PST vendor with the Ministry of Finance, you can apply for this service by contacting one of the participating financial institutions listed in this brochure.

### **How Does it Work?**

After enrolment, you log on to your financial institution's online banking service and follow the steps to build your return and payment. You can edit your return during the filing process if you need to make a change.

You will receive confirmation that your return has been filed and you can track your returns and payments.

You will still receive a monthly paper return and have the option of filing and remitting by mail. You can complete and file your return by mail or in person in the event of a system failure, or you can use the return for bookkeeping purposes.

## What are the Benefits?

Online tax filing and payment provides the following benefits:

- convenient and reliable service
- a secure banking environment
- access 24 hours a day, 7 days a week
- no postal delays
- potentially lower administrative costs
- returns and payments filed at the same time
- confirmation of filing the return and payment
- return and payment tracking

## When is my Payment Due?

In most cases, payments are processed overnight and need to be received by the financial institution by midnight on the business day before the PST return and payment are due.

Each financial institution has established its own cut-off time and date. You need to make your payment before this deadline to ensure the ministry receives your return and payment on time.

If you submit your return and payment after your financial institution's deadline, the return and payment will be considered late and penalties may apply.

## Who are the Participating Financial Institutions?

To apply for this service, please contact one of the following financial institutions directly.

### **ATB Financial**

Online Government Tax Filing Service

[http://www.atb.com/dev/business/bus\\_taxfiling.asp](http://www.atb.com/dev/business/bus_taxfiling.asp)

1 888 655-5152

### **Bank of America**

Online Banking, Tax Services

<https://www.bankofamerica.com/smallbusiness/index.jsp>

1 888 879-2632

### **BMO Bank of Montreal**

Tax Payments through DirectLine Service or

BMO Tax Payment and Filing Service

[http://www4.bmo.com/business/0,4344,35490\\_36169,00.html](http://www4.bmo.com/business/0,4344,35490_36169,00.html)

1 877 262-5907

### **CIBC**

Government Payment and Filing Service

<http://www.cibc.com/ca/small-business/cash-management/govt-pmt-and-filing-srv.html>

1 888 872-2422

**Citibank Canada**

Citibank ACH

<http://www.transactionservices.citigroup.com/transactionsservices/homepage/cash/ach.htm>

1 416 947-4174 (Option 4)

**Desjardins**

Government Remittances

<http://www.desjardins.com/en/entreprises/solutions/services-transactionnels/accesd-affaires/fonctions/remises-gouvernementales/>

1 877 222-3732

**HSBC**

Online Tax Filing Service

<http://www.hsbc.ca/1/2/en/business/cash-management/payments/online-tax-filing-service>

1 866 808-4722

**Island Savings Credit Union**

Business Products and Services

<http://www.iscu.com/Home/Business/>

1 800 665-8509

**J.P. Morgan**

Canada Tax Payments

<http://jpmorgan.com/visit/canadatatxpayments>

1 416 981-9240

**Laurentian Bank**

Electronic Services

[https://www.laurentianbank.ca/en/entreprises/pme/pme\\_electronic\\_serv.html](https://www.laurentianbank.ca/en/entreprises/pme/pme_electronic_serv.html)

1 877 522-3863 (Option 2)

**National Bank of Canada**

Internet Banking Solutions

<http://info.commercial.nbc.ca/bnc/files/bncsbimisc/en/2/index.htm>

1 800 910-4001 (Option 6)

**Royal Bank**

Online Tax Filing

[http://www.royalbank.com/business/services/tax\\_filing.html](http://www.royalbank.com/business/services/tax_filing.html)

1 800 769-2570

**Scotiabank**

Government Tax Payment and Filing

[http://www.scotiabank.com/cda/content/0,1608,CID8350\\_LIDen,00.html](http://www.scotiabank.com/cda/content/0,1608,CID8350_LIDen,00.html)

1 800 472-6842

**TD Bank Financial Group**

Tax Payment and Filing Service

<http://www.tdcommercialbanking.com/cashmgmt/taxes/>

1 866 567-8888

## How Can I Get More Information?

Online filing and payment is a service provided by your financial institution. If you have any technical support issues or questions relating to specific online tax transactions, please contact your financial institution directly.

### **For general questions about online filing:**

Revenue Services of British Columbia  
Electronic Payments  
Phone: 250 405-4736  
Fax: 250 405-4415  
E-mail: [electronicpayments@gov.bc.ca](mailto:electronicpayments@gov.bc.ca)

### **For general questions not related to online filing:**

Ministry of Finance  
PO Box 9442 Stn Prov Govt  
Victoria, BC V8W 9V4  
Telephone (Vancouver): 604 660-4524  
Toll-free in Canada: 1 877 388-4440  
E-mail: [CTBTaxQuestions@gov.bc.ca](mailto:CTBTaxQuestions@gov.bc.ca)  
Website: [www.gov.bc.ca/sbr](http://www.gov.bc.ca/sbr)

[Online Filing and Payment - Frequently Asked Questions](#)